

ballet Cymru



RECRUITMENT PACK

Vacancy

Job Title: **Technical Stage Manager**

Department: **Production**

Salary: **£660 Per Week**

Deadline for Applications: **23rd February 2026**

Fixed Term Contract to July 2026



AT THE HEART OF A CREATIVE NATION



BALLET CYMRU is an award-winning professional ballet company, producing original professional dance performances which tour nationally throughout Wales and the UK.

The Company is committed to inclusion and innovation in dance and classical ballet, seeking original and imaginative ways to engage with all ages and abilities both locally in its hometown of Newport and nationwide.

Alongside its touring activity, Ballet Cymru offers a range of accessible outreach programmes for young people and diverse communities to engage in dance up to professional level. The organisation is also involved in ground-breaking work in inclusive practice.

Ballet Cymru is a registered charity under the name Gwent Ballet Theatre Limited, and is revenue funded by the Arts Council of Wales since 2011.

Ballet Cymru is proudly based in Rogerstone, Newport. Our purpose-built dance studios and company HQ are situated less than 3 miles from the City Centre on the thriving business and community area of Rogerstone, next to Tiny Rebel Brewery.

Job Opportunity

Salary:	£660 Per Week
Pension:	Optional Company pension scheme
Holiday Entitlement:	6 Days, within the contracted period
Location:	Ballet Cymru, Newport, NP10 9FQ
Term:	Fixed Term; unsocial work hours will be required. 44 hours a week averaged across the contract period, 6 Day working week.
Contract Period:	12 Weeks, 27 th April 2026 – 18 th July 2026
Responsible to:	Production & Technical Manager
Benefits and entitlements:	Accommodation and £34 Per Diems provided for overnight stays away from Newport. Discretionary Relocation Allowance of £75 per week for duration of project, plus discretionary allowances.
Deadline for Applications:	23 rd February Application submissions will be reviewed and shortlisted on receipt.
	Interviews will take place w/c 2 nd March at Ballet Cymru.

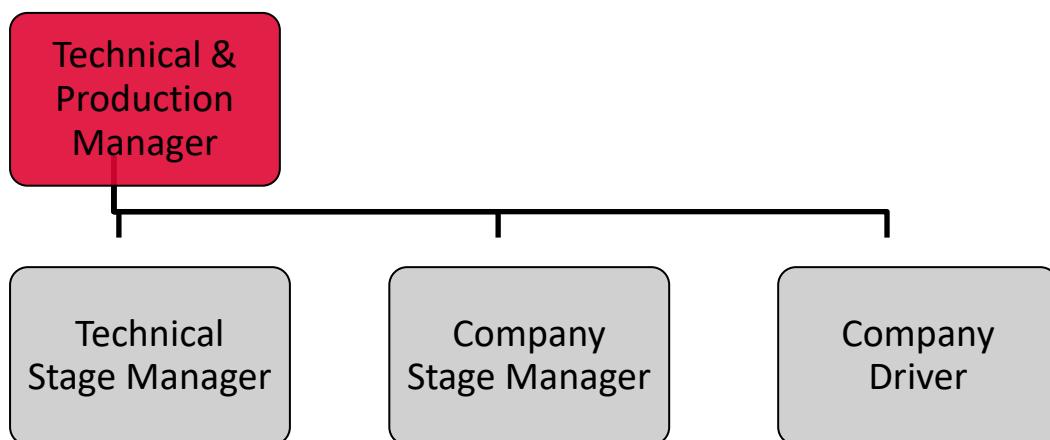
Role Profile

Key Responsibilities:

- To manage and take responsibility for the day-to-day running of the production with the company stage manager
- Operating sound/av and or lights for the tech, dress rehearsal and shows
- Supporting and deputising as needed for get in's and get out's
- Supporting and deputising for relighting on tour
- Attending rehearsals to become familiar with the show
- To drive and support driving the xlwb van on tour
- Attend production meetings as necessary
- Monitor required maintenance work or replacements and bring this to the attention of the production manager
- A positive attitude to finding solutions to problems
- The ability to work accurately under pressure
- The ability to think creatively
- Enthusiastic/energetic personality

Please note that this list is not exhaustive, and other duties may be added to it in consultation with the Production Manager

Team Structure:



Person Specification

Essential

- Professional technical theatre experience
- Knowledge of ETC Eos Family Software
- Knowledge of Qlab 4 and Qlab 5
- Ability to undertake Manual handling and working at height
- Ability to manage relationships with key internal and external stakeholders
- Full clean Driving License
- Excellent skills in MS365 software's
- Eligibility to work in the UK

Desirable

- Welsh language speaker / writer
- Small / Medium Scale Tour experience
- Knowledge of OSC programming and problem solving
- Experience Driving XLWB Vans
- Want to grow and develop with the organisation

To Apply

To apply, please provide a CV along with a covering letter specifying your skills and experience for the role to Ballet Cymru's Production Manager, Jonah Stein jonahstein@welshballet.co.uk

Deadline for Applications: Monday 23rd February 2026

Application submissions will be reviewed and shortlisted on receipt.

Interviews will take place w/c 2 March 2026 at Ballet Cymru, Newport NP10 9FQ

Start Date: 27th April 2026

Essential: Applicants must be eligible to work in the UK

We ask all applicants to complete an **Equality & Diversity Monitoring Form 2026** to help us monitor the reach of our job adverts. We are particularly keen to hear from Global Majority and disabled candidates.

Equality & Diversity Monitoring Form 2026

Please contact us if you have any access needs.

This Job Pack is available in English and Welsh.



Ballet Cymru is a Registered Charity under the name Gwent Ballet Theatre Limited.

Charity No.1000855

Ballet Cymru is supported by



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