



Job Vacancy

Touring Sound Technician/Operator

Spring Season	Monday May 20th to Sunday July 21st, 2024 (9 Weeks)
Autumn Season	Monday October 14th to Sunday December 22nd, 2024, (10 Weeks)
Salary:	£600 per week
Discretionary Relocation Allowance:	£75 per week for duration of project (when relocating to Newport and surrounding area)
Per Diems:	£31 for each overnight away from Newport
Pension:	Options available
Holiday Entitlement:	Paid holiday periods during contract period (7/13 th of a day per week worked)
Deadline for Applications:	Application submissions will be reviewed and shortlisted on receipt.
Start Date:	Monday May 20 th 2024
Details:	Spring Season- 1 week preparation in Newport 8 weeks Touring and Rehearsal in Newport Autumn Season- 10 weeks Touring and Rehearsal in Newport



Job Description

Job title: Touring SOUND Technician/Operator
Responsible to: Artistic Director/ Artistic Director Engagement & Training/
Administrator

Main purpose of the role:

To deliver the highest quality presentation of the sound of all delegated productions, events and projects in an efficient manner that promotes a safe, healthy, and sustainable working environment and a positive culture of engagement.

Scope:

Touring SOUND Technician/Operator will be an integral part of the Technical Team, delivering the sound for productions, maintaining standards, and developing performance.

Helping to drive tour van to venues throughout the UK.

The role will be based at Ballet Cymru's studio in Newport during the production and touring period and will involve travel to venues within the UK. Ballet Cymru average approximately 3 venues a week during the touring weeks and return to company base wherever safe and appropriate.

Key responsibilities:

Planning

- Attend Technical Meetings and Rehearsals as necessary to assist with the formulation and dissemination of *Technical Specifications* of Ballet Cymru productions to theatres.
- Liaise with Education and Artistic Staff to help plan education, fundraising and other events as necessary.
- Liaise with choreographers, sound designers, composers and colleagues to ensure open and constructive communication.
- Liaise with colleagues from venues to ensure they have the information they need, and to mutually agree a timetable for the Get In, Performance and Get Out.

Production & Touring

- Help load and share the driving of technical vehicle from company base to venues and between venues ensuring all equipment and set is appropriate to the production and accounted for.
- Assist in hanging sets, rigging and focusing and AV Video Projection equipment.
- Assist in setting up any sound system where necessary.
- Programme theatre sound desks and operate for performances.
(Including *Relaxed Performances* and *Curtain Raisers*)
- Apply your practical stage electrical skills, knowledge, and experience to assist the Team to ensure that productions are presented to the highest possible standard, and that the production team's creative and artistic vision is reproduced accurately and consistently.
- Assist with ensuring that areas used by Technical Department are kept clean and tidy, and that all equipment is correctly stored and maintained.
- Assist with the Get In and Get Out of toured equipment.

Education and Events

- Assist with the set up and running of education and Friends/fundraising events.

Teamwork

Support initiatives designed to encourage the recruitment and development of a workforce that reflects the communities in which we work and perform.

Administration & Finance

- Work with the company Administrator and Technical Team to assisting with the administration of time sheets, holiday records, and other staffing related data.
- Ensure, with the Technical Team, that the Technical Vehicle is properly maintained and cared for during the touring activities.
- Maintain a record of all money spent on Fuel in collaboration with Ballet Cymru Administrator.
- Assist the Administrator in gathering relevant data in accordance with recommended current Sustainable Touring practice

Health & Safety

- Assist with the promotion of a positive safety culture within the stage department, adhering to the Company's Health & Safety policy, rules, and regulations at all times.
- Produce and follow *Risk Assessments* whenever necessary.
- Produce and distribute *Access Riders* when necessary.
- Assist with ensuring high levels of public safety and stakeholder care and work in such a way as to promote a culture of safety.

General

- To behave in accordance with our values
- To maintain confidentiality and observe data protection and associated guidelines where appropriate.
- To always ensure compliance with our policies and procedures.
- To undertake any training appropriate to the post.

The duties in this job description are not exhaustive and may be altered at any time to reflect the changing needs of the organisation. The post holder will be required to undertake such duties and responsibilities as may reasonably be expected from time to time within the scope and grading of the post.

Person Specification

Touring Sound Technician/Operator

The Ideal Candidate

The desire to acquire new experiences and knowledge and to learn new skills.

Focussed on the safe, practical delivery of stage sound.

Good driving skills focusing on safety.

Good communication skills, both written and verbal.

Self-motivated and pro-active with the ability to work calmly under pressure and prioritise conflicting demands.

A sympathetic approach to people working under pressure in an artistic environment.

The ability to work as a member of a small team as well as the ability to work independently or to supervise others.

Skills, knowledge, and experience:

Essential requirements: eligibility to work in the UK, and clean drivers' licence.

Knowledge and experience of theatre electrical practice

Knowledge and experience of sound systems

A working knowledge of current Health & Safety practice relevant to the role

A flexible approach to the requirements of the job.

*Knowledge of working inclusively including creating inclusive spaces.

*A recognised Health and Safety qualification and/or the skills, knowledge, and experience to obtain a qualification with suitable training.

*Knowledge of Sustainable Touring Practice and The Theatre Green Book

*The potential to grow into a more senior role within technical theatre.

*Welsh language speaker/writer, or willingness to learn Welsh.

** Points marked with an asterisk (*) are desirable rather than essential*

Ein pobol / Our people

Cyfarwyddwr Artistig / Artistic Director

Darius James OBE

dariusjames@welshballet.co.uk

Cyfarwyddwr Artistig, Ymgysylltu a Hyfforddiant / Artistic Director, Engagement and Training

Amy Doughty

amydoughty@welshballet.co.uk

Artist Cyswllt / Associate Artists

Marc Brew, Krystal Lowe

Gweinyddwr / Administrator

Jenny Carter

jenny@welshballet.co.uk

DUETS a Chyfranogiad / DUETS and Participation

Louise Prosser

duetsdancewales.com

Mynediad a Chynhwysiant / Access and Inclusion

Louise Lloyd

Asiant dros Newid: Dawns / Dance Agent for Change

Antonia Payne-Cheney

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Cymru DU Wales UK

what3words: dinosaur.rainfall.named

Ein pobol / Our people

Bwrdd y Cyfarwyddwyr / Board of Directors

Cadeirydd / Chair:

Jên Angharad

Cyfarwyddwyr / Directors:

Catherine Batt, Hannah Beadsworth, Emma Jones,
Adam Music, Evelyn James

Noddwyr / Patrons

Richard Glasstone MBE, Cerys Matthews MBE,
Ruth Till MBE, Gwyn Vaughan Jones, Catrin Finch

Syflaenydd / Founder

Yvonne Greenleaf

Mae Ballet Cymru yn aelod o / Ballet Cymru is a member of:



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cymru**

ballet.cymru

Cofrestredig yn Lloegr ac yng Nghymru fel /

Registered in England and Wales as

Gwent Ballet Theatre Cyf. / Ltd.

Rhif / No. 02535169

Rhif Elusen. / Charity No. 1000855

Mae Ballet Cymru yn cydnabod cefnogaeth gan / Ballet Cymru is supported by

